



**NORTHWOOD HILLS  
ELEMENTARY  
Exemplary  
...Naturally  
14532 Meandering Way  
Dallas, TX 75254**

Ways & Means Team  
2011/2012  
Charlotte Gruber  
Tric Sohosky  
Ross Goldberg  
Aimee Scott

<http://www.nhepta.org/>

November 21, 2011

ABC Company  
1234 Main Street  
Dallas, TX 75254

Dear Friend of NHE:

We are in the process of organizing our annual Northwood Hills Elementary school auction and **are hopeful that we can count on your support this year**. Our event is scheduled for Friday, April 13th, 2012. While we have several fundraisers throughout the year, the school auction is our most important and most anticipated event. Last year we raised more than \$25,000!

**NHE is located in North Dallas, between Hillcrest and Coit and Spring Valley and Belt Line.** Through the generosity of our community and donors like you, we continue to make great strides in our school. The teachers and staff continue to raise the bar for our children and our school is thriving. Once again, NHE was named an "Exemplary School" (the highest rating attainable in the district), as well as a 2011 TBEC Honor Roll Recipient. NHE also achieves Platinum Level Volunteer Participation year after year, proof of our ongoing parent commitment.

As our NHE staff and families continue to focus and work hard, **we are asking for your participation in our auction, either as a sponsor with a cash donation and/or a goods or service donation.** We provide a list of all of our business sponsors at the event. The money raised at the auction goes directly to NHE and your gift is tax deductible. Our tax ID number is 756062092.

For your convenience, we have enclosed a contract, which should be returned along with your donation by **March 15, 2011** to the following address:

Northwood Hills Elementary/Auction  
14532 Meandering Way  
Dallas, TX 75254

If you have any questions or would like someone to pick up your item(s), please contact me at 214.914.4265 or [charlottelg@me.com](mailto:charlottelg@me.com).

The children and families of NHE thank you for your continued participation in our children's growth and education. We look forward to hearing from you soon!

Sincerely,

Charlotte Gruber  
Chairperson, Ways & Means